



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. XI
 C.P. Garcia Highway, Buhangin, Davao City

ANNUAL PROCUREMENT PLAN - NON-CSE FOR CY 2024
(Updated June 2024)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity			Source of Fund	Estimated Budget (Php)		Remarks	
					Ads/post of IB/REI	Sub-open of Bids	Notice of Award		Contract Signing	Total		MOOE
Traveling Expenses												
50201010	Plane tickets for CY 2024	All Sector	No	Direct Retail Purchase of Plane tickets	n/a	n/a	n/a	Jan-24	GoP - RAF	100,000.00	100,000.00	
Training Expenses												
50202010	Catering services for the conduct of COANs and Non-COANs seminar	ATFD	No	NP-SVP	Apr-24	Apr-24	Apr-24	May-24	GoP - RAF	2,200,354.00	2,200,354.00	
50202010	Procurement of various supplies for COA activities and seminars	ATFD	No	Shopping B	Apr-24	Apr-24	Apr-24	May-24	GoP - RAF	100,000.00	100,000.00	
Procurement of Training Materials for RTU:												
50202010	1500 pcs Bag, backpack with COA Logo on outside pocket	RTU	No	NP - SVP	02.07.24	02.21.24	02.27.24	03.07.24	SF - BTI	450,000.00	450,000.00	
50202010	1500 pcs Notebook, with COA Logo on the cover	RTU	No	NP - SVP	02.07.24	02.21.24	02.27.24	03.07.24	SF - BTI	30,000.00	30,000.00	
Supplies, Materials and Semi-Expendables												
50203010 50203990	Procurement of commonly used supplies and other supplies - Non PS-1st quarter of CY 2024 (including building maintenance supplies and ICT supplies)	All Sector	No	Shopping B	04.11.24	04.15.24	n/a	05.21.2024	GoP - RAF SF - BTI	905,124.00	905,124.00	

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010 50203990	Procurement of commonly used supplies and other supplies-Non PS-2nd quarter of CY 2024 (including building maintenance supplies and ICT supplies)	ATFD	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GoP - RAF SF - BTI	762,793.81	762,793.81		
50203010 50203990	Procurement of commonly used supplies and other supplies-Non-PS- 3rd quarter of CY 2024 (including building maintenance supplies and ICT supplies)	ATFD	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GoP - RAF SF - BTI	250,000.00	250,000.00		
50203010 50203990	Procurement of commonly used supplies and other supplies-Non-PS-4th quarter of CY 2024	ATFD	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GoP - RAF SF - BTI	130,000.00	130,000.00		
50203010 50203990	Procurement of other supplies and materials/building maintenance supplies-Non-PS 3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GoP - RAF SF - BTI	25,000.00	25,000.00		
50203010 50203990	Procurement of other supplies and materials/building maintenance supplies-Non-PS 4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GoP - RAF SF - BTI	25,000.00	25,000.00		
50203010 50203990	Procurement of ICT supplies-Non PS-3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GoP - RAF SF - BTI	100,000.00	100,000.00		
50203010 50203990	Procurement of ICT supplies-Non PS-4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GoP - RAF SF - BTI	100,000.00	100,000.00		
50203210 50203220	Procurement of semi-expendable machinery, equipment and furniture and fixtures for the 1st quarter of CY 2024	All Sector	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GoP - RAF SF - BTI	250,000.00	250,000.00		
50203210 50203220	Procurement of semi-expendable machinery, equipment and furniture and fixtures for the 2nd quarter of CY 2024	All Sector	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GoP - RAF SF - BTI	250,000.00	250,000.00		
50203210 50203220	Procurement of semi-expendable machinery, equipment and furniture and fixtures for the 3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GoP - RAF SF - BTI	250,000.00	250,000.00		
50203210 50203220	Procurement of semi-expendable machinery, equipment and furniture and fixtures for the 4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GoP - RAF SF - BTI	304,000.00	304,000.00		

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOGE	CO	
50203010 50203990	Procurement of supplies and materials, emergency cases	All Sector	No	Shopping B	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	100,000.00	100,000.00		
50203010	Procurement of Check books	ATFD	No	Direct Contracting	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF	10,000.00	10,000.00		
50203090	Provision for fuel, oil and lubricants consumption for CY 2024	ATFD	No	Direct Retail Purchase of POL	Jan-24	Jan-24	Feb-24	Feb-24	GoP - RAF	396,721.32	396,721.32		
Procurement of various equipment and semi-expendable items for PSAO Davao Occidental:													
50604050-02	Office Equipment	PSAOs	No	NP - SVP	02.16.24	02.21.24	03.05.24	03.18.24	GoP - RAF	179,347.00		179,347.00	
50203220-01	Semi-Expendable Furniture & Fixtures	PSAOs	No	NP - SVP	02.16.24	02.21.24	03.05.24	03.18.24	GoP - RAF	611,362.00	611,362.00		
Communications and Utility Services													
50204010	Water Expenses	All Sector	No	Renewal-WETI	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	430,000.00	430,000.00		
50204020	Electricity Expenses	All Sector	No	Renewal-WETI	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	1,973,478.00	1,973,478.00		
50205020	Telecommunication Expenses	All Sector	No	Renewal-WETI	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF	165,000.00	165,000.00		
50205030	Internet Services	All Sector	No	Renewal-WETI	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	568,752.00	568,752.00		
50205010	Procurement of courier services for CY 2024	All Sector	No	SVP	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	150,000.00	150,000.00		
Taxes, Insurance Premiums and Other Fees													
50215010	Taxes, Duties and Licenses	ATFD	No	Direct - LTO	n/a	n/a	n/a	n/a	GoP - RAF	10,615.00	10,615.00		
50215020	Fidelity Bond Premiums	ATFD	No	Direct - BTr	n/a	n/a	n/a	n/a	GoP - RAF	51,322.50	51,322.50		
50215030	Insurance Expenses	ATFD	No	Direct - GSIS	n/a	n/a	n/a	n/a	GoP - RAF	854,985.00	854,985.00		
Repairs and Maintenance													
50213040	RM of Building and Other Structures-as the need arises	All Sector	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF	150,000.00	150,000.00		
50213040	RM of Building and Other Structures-emergency cases	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF	105,000.00	105,000.00		

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50213040	Preventive maintenance of Elevator	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213040	Repairs of Elevator Set-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	150,000.00	150,000.00		
50213040	Repairs of Elevator Set-emergency cases	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213050	Preventive maintenance of Generator Set for CY 2024	ATFD	No	SVP	Feb. 2024	Feb. 2024	Feb. 2024	Feb. 2024	GoP - RAF SF - BTI	126,900.00	126,900.00		
50213050	Repairs of Generator Set	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	150,000.00	150,000.00		
50213050	Semestral Aircon Maintenance Services for CY 2024	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	184,800.00	184,800.00		
50213050	Job estimate for the repairs of airconditioning units	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	10,000.00	10,000.00		
50213050	Repairs of airconditioning units -emergency	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213050	Repairs of furniture and fixtures-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	20,000.00	20,000.00		
50213050	Repairs of machinery and equipment-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213050	Repairs of ICT equipment-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213060	General Cleaning of vehicle airconditioning units	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213060	Repair of vehicle airconditioning units-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	20,000.00	20,000.00		
50213060	Preventive maintenance of COA XI vehicles	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	150,000.00	150,000.00		
50213060	Periodic maintenance of COA XI vehicles	ATFD	No	SVP	Feb. 2024	Feb-24	Feb-24	Feb-24	GoP - RAF SF - BTI	150,000.00	150,000.00		
50213060	Repair and maintenance of motor vehicles-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	50,000.00	50,000.00		
50213060	Repair and maintenance of motor vehicles-emergency	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	75,000.00	75,000.00		
50213060	Procurement of vehicle tires, batteries and accessories	ATFD	No	Shopping B	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	100,000.00	100,000.00		

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50213060	Procurement of vehicle spare parts-emergency	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	20,000.00	20,000.00		
50213060	Job estimate for the repairs of airconditioning units of vehicle	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GoP - RAF SF - BTI	5,000.00	5,000.00		
	General Services												
50212020	Janitorial services for CY 2024	ATFD	Yes	NP-Renewal of Contract	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	822,766.00	822,766.00		
50212030	Security Services for 1st Sem of CY 2024	ATFD	Yes	NP-Renewal of Contract	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	2,629,796.95	2,629,796.95		
	Other Expenses												
50205030	Webinar platform	ATFD	No	Direct Retail Purchase of Online Subscriptions	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	10,000.00	10,000.00		
50299030	Meals and snacks for various meetings (BAC/RSPB meetings, Pre-Training Conference, and other meetings)	ATFD	No	NP-SVP	Jan-24	Jan-24	Jan-24	Jan-24	GoP - RAF SF - BTI	150,000.00	150,000.00		
50299990	Laundry Services	RTU, Dormitory, and PSAOs	No	NP - SVP	02.02.24	02.06.24	02.16.24	03.14.24	GoP - RAF SF - BTI	210,000.00	210,000.00		
50213040	reflective Green Glass Replacement for dormitory glass door	Dormitory	No	NP - SVP	04.11.24	04.15.24	04.24.24	05.02.24	SF - BTI	12,000.00	12,000.00		
50203010	duplo ink (black) and mimeographing paper long for printing of dormitory registration forms	Dormitory	No	NP - SVP	04.04.24	04.17.24	04.29.24	04.30.24	SF - BTI	1,904.00	1,904.00		
50213040	Proposed Construction of Water Purifying Room and Driver's Lounge at PSAO Malita	PSAO Malita, Davao Occidental	No	Competitive Bidding	04.08.24	04.29.24	05.30.24	06.13.24	RAF-Continuing (GAA 2019; Sub-ARO No. 2019-0015)	1,083,806.95	1,083,806.95		

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50604030/ 50604030/ 50604050	Supply and Installation of: Solar Panel, Aircons, Fire & Jockey Pumps, 4-Stage Water Purifier, and Tempered Glass Window.	PSAO Malita, Davao Occidental	No	Competitive Bidding	04.08.24	04.15.24	05.30.24	06.18.24	RAF: Continuing (GAA 2019; Sub-ARO No. 2019-0015)	4,958,000.00		4,958,000.00	
PSAO MOOE Requirements for 1st sem of CY 2024 as per NFT 2024-0014 dtd 1/9/2024:													
50204000	Utilities Expenses	PSAOs	No	Direct	N/A	N/A	N/A	N/A	RAF (NFT 2024-0014)	2,719,556.24	2,719,556.24		
50205000	Communication Expenses	PSAOs	No	Other Negotiated Procurement	N/A	N/A	N/A	N/A	RAF (NFT 2024-0014)	100,000.00	100,000.00		
20212030	Security Services	PSAOs	No	Renewal-WETT	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT 2024-0014)	3,644,951.88	3,644,951.88		
50215030	Insurance Expenses	PSAOs	No	Direct (GSIS)	N/A	N/A	N/A	N/A	RAF (NFT 2024-0014)	382,351.88	382,351.88		
50213050-02	Repair and Maintenance- Machinery and Equipment (Office Equipment)	PSAOs	No	NP - SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT 2024-0014)	85,600.00	85,600.00		
50213050-99	Repair and Maintenance- Machinery and Equipment (Other Equipment)	PSAOs	No	NP - SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT 2024-0014)	67,540.00	67,540.00		
PSAO MOOE Requirements for 2nd sem of CY 2024 as per NFT 2024-0016 dtd 7/5/2024:													
50204000	Utilities Expenses	PSAOs	No	Direct	N/A	N/A	N/A	N/A	RAF (NFT 2024-0016)	640,000.00	640,000.00		
50205000	Communication Expenses	PSAOs	No	Other Negotiated Procurement	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT 2024-0016)	240,000.00	240,000.00		

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50212020	Janitorial services	PSAOs	Yes	NP-Renewal of Contract	N/A	N/A	N/A	N/A	RAF (NFT 2024-0016)	540,000.00	540,000.00		
20212030	Security Services	PSAOs	Yes	NP-Renewal of Contract	N/A	N/A	N/A	N/A	RAF (NFT 2024-0016)	780,000.00	780,000.00		
Expenses for the Regional Sports Activities of the Mindanao Group in connection with 125th COA Anniversary Celebration as per NFT No. 2024-0041 dated March 26, 2024													
50299990-99-01-001	Other MOOE- Cultural / Athletic Activities (includes per diem of players and delegates, honoraria, and cash prize)	All Sector	No	N/A	N/A	N/A	N/A	N/A	RAF (NFT No. 2024-0041)	711,831.78	711,831.78		
50299990-99-01-001	Plane tickets of delegates and players	All Sector	No	N/A	N/A	N/A	N/A	N/A	RAF (NFT No. 2024-0041)	255,168.22	255,168.22		
50299990-99-01-001	66pax uniform - polo shirt with collar, dryfit, customized full sublimation print @ P500 each	All Sector	No	NP - SVP	04.02.2024	04.15.2024	04.24.2024	04.24.2024	RAF (NFT No. 2024-0041)	33,000.00	33,000.00		
Procurement of Information, Communication, and Technology Equipment (ICTE) for CY 2024 as per NFT No. 2024-0092 dated May 14, 2024													
50604050-03	12 Laptops	All Sector	No	Competitive Bidding	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT No. 2024-0092)	720,000.00	720,000.00	720,000.00	
50604050-03	5 Branded Desktops with printers	All Sector	No	Competitive Bidding	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT No. 2024-0092)	225,000.00	225,000.00	225,000.00	
50604050-03	CCTV Cameras with installation (package)	All Sector	No	Competitive Bidding	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT No. 2024-0092)	60,000.00	60,000.00	60,000.00	

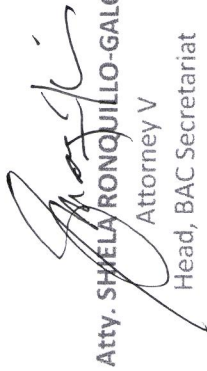
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	Buildings Outlay as per NFT No. 2024-0074 dated April 24, 2024												
50604040	Construction of Storage/Records Building for PSAO in Nabunturan, Davao de Oro	All Sector	No	Competitive Bidding	w/in 2024	w/in 2024	w/in 2024	w/in 2024	RAF (NFT No. 2024-0074)	12,000,000.00		12,000,000.00	
TOTAL									46,583,828.53	27,357,674.58	19,226,153.95		
									Add: 10% Additional Provision for Inflation	4,658,382.85			
									Grand Total	51,242,211.38			

Prepared by:



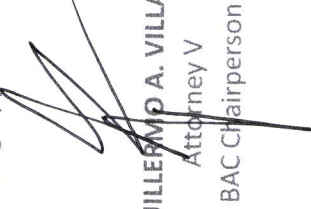
HYACINTH JOY R. YEE
 Chief Administrative Officer
 Member, BAC Secretariat

Reviewed by:



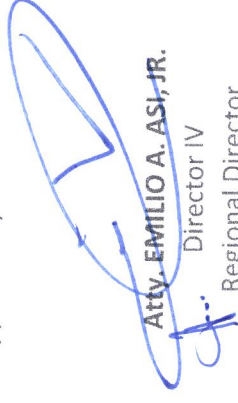
Atty. SHEILA RONQUILLO-GALOPE
 Attorney V
 Head, BAC Secretariat

Recommending Approval:



Atty. GUILLERMO D. VILLAMIL, JR.
 Attorney V
 BAC Chairperson

Approved by:



Atty. EMILIO A. ASI, JR.
 Director IV
 Regional Director