

Commission on Audit, Region XI Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Fund	Estimated Budget (Php)			Remarks
					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MODE	CO	
Traveling Expenses													
P001	Plane tickets for CY 2024	All Sector	No	Direct Retail Purchase of Plane tickets	n/a	n/a	n/a	Jan-24	GOP	100,000.00	100,000.00	-	
Training Expenses													
P002	Catering services for the conduct of COANS and Non-COANS seminar	ATFD	No	NP-SVP	Apr-24	Apr-24	Apr-24	May-24	GOP	900,000.00	900,000.00	-	Includes Off-budgetary funds
P003	Procurement of various supplies for COA activities and seminars	ATFD	No	Shopping B	Apr-24	Apr-24	Apr-24	May-24	GOP	100,000.00	100,000.00	-	
Supplies, Materials and Semi-Expendables													
P004	Procurement of commonly used supplies and other supplies -Non PS-1st quarter of CY 2024	All Sector	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GOP	250,000.00	250,000.00	-	Includes Off-budgetary funds
P005	Procurement of commonly used supplies and other supplies -Non PS-2nd quarter of CY 2024	ATFD	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GOP	250,000.00	250,000.00	-	Includes Off-budgetary funds
P006	Procurement of commonly used supplies and other supplies-Non-P-3rd quarter of CY 2024	ATFD	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GOP	250,000.00	250,000.00	-	Includes Off-budgetary funds
P007	Procurement of commonly used supplies and other supplies-Non-PS-4th quarter of CY 2024	ATFD	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GOP	130,000.00	130,000.00	-	
P008	Procurement of other supplies and materials/building maintenance supplies-Non-PS 1st quarter of CY 2024	ATFD	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GOP	32,000.00	32,000.00	-	
P009	Procurement of other supplies and materials/building maintenance supplies-Non-PS 2nd quarter of CY 2024	ATFD	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GOP	32,000.00	32,000.00	-	
P010	Procurement of other supplies and materials/building maintenance supplies-Non-PS 3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GOP	25,000.00	25,000.00	-	

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P011	Procurement of other supplies and materials/building maintenance supplies-Non-PS 4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GOP	25,000.00	25,000.00	-	
P012	Procurement of ICT supplies-Non PS-1st quarter of CY 2024	All Sector	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GOP	200,000.00	200,000.00	-	Includes Off-budgetary funds
P012	Procurement of ICT supplies-Non PS-2nd quarter of CY 2024	All Sector	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GOP	20,000.00	20,000.00	-	Includes Off-budgetary funds
P013	Procurement of ICT supplies-Non PS-3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GOP	100,000.00	100,000.00	-	
P013	Procurement of ICT supplies-Non PS-4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GOP	100,000.00	100,000.00	-	
P014	Procurement of semi-expendable machinery, equipment and fixtures for the 1st quarter of CY 2024	All Sector	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GOP	250,000.00	250,000.00	-	
P015	Procurement of semi-expendable machinery, equipment and fixtures for the 2nd quarter of CY 2024	All Sector	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GOP	250,000.00	250,000.00	-	
P016	Procurement of semi-expendable machinery, equipment and fixtures for the 3rd quarter of CY 2024	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GOP	250,000.00	250,000.00	-	
P017	Procurement of semi-expendable machinery, equipment and furniture and fixtures for the 4th quarter of CY 2024	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GOP	304,000.00	304,000.00	-	
P018	Procurement of medicine-1st quarter	All Sector	No	Shopping B	Jan-24	Jan-24	Feb-24	Feb-24	GOP	5,000.00	5,000.00	-	
P019	Procurement of medicine-2nd quarter	All Sector	No	Shopping B	Mar-24	Apr-24	Apr-24	Apr-24	GOP	5,000.00	5,000.00	-	
P020	Procurement of medicine-3rd quarter	All Sector	No	Shopping B	Jun-24	Jun-24	Jul-24	Jul-24	GOP	5,000.00	5,000.00	-	
P021	Procurement of medicine-4th quarter	All Sector	No	Shopping B	Sep-24	Sep-24	Oct-24	Oct-24	GOP	5,000.00	5,000.00	-	
P022	Procurement of supplies and materials, emergency cases	All Sector	No	Shopping B	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	100,000.00	100,000.00	-	

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P023	Procurement of Check books	ATFD	No	Direct Contracting	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	10,000.00	10,000.00	-	
P024	Provision for fuel, oil and lubricants consumption for CY 2024	ATFD	No	Direct Retail Purchase of POL	Jan-24	Jan-24	Feb-24	Feb-24	GOP	500,000.00	500,000.00	-	
	Communications and Utility Services												
P025	Water Expenses	All Sector	No	Renewal-WETT	Jan-24	Jan-24	Jan-24	Jan-24	GOP	430,000.00	430,000.00	-	Includes Off-budgetary funds
P026	Electricity Expenses	All Sector	No	Renewal-WETT	Jan-24	Jan-24	Jan-24	Jan-24	GOP	1,973,478.00	1,973,478.00	-	Includes Off-budgetary funds
P027	Telecommunication Expenses	All Sector	No	Renewal-WETT	Jan-24	Jan-24	Jan-24	Jan-24	GOP	165,000.00	165,000.00	-	
P028	Internet Services	All Sector	No	Renewal-WETT	Jan-24	Jan-24	Jan-24	Jan-24	GOP	490,000.00	490,000.00	-	
P029	Procurement of courier services for CY 2024	All Sector	No	SVP	Jan-24	Jan-24	Jan-24	Jan-24	GOP	88,000.00	88,000.00	-	
	Repairs and Maintenance												
P030	RM of Building and Other Structures-as the need arises	All Sector	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	150,000.00	150,000.00	-	
P031	RM of Building and Other Structures-emergency cases	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	105,000.00	105,000.00	-	
P032	Preventive maintenance of Elevator	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P033	Repairs of Elevator Set-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	150,000.00	150,000.00	-	
P034	Repairs of Elevator Set-emergency cases	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P035	Preventive maintenance of Generator Set for CY 2024	ATFD	No	SVP	Feb. 2024	Feb. 2024	Feb. 2024	Feb. 2024	GOP	126,900.00	126,900.00	-	
P036	Repairs of Generator Set	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	150,000.00	150,000.00	-	
P037	Semestral Aircon Maintenance Services for CY 2024	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	184,800.00	184,800.00	-	
P038	Job estimate for the repairs of airconditioning units	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	10,000.00	10,000.00	-	

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MODE	CO	
P039	Repairs of airconditioning units -emergency	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P040	Repairs of furniture and fixtures-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	20,000.00	20,000.00	-	
P041	Repairs of machinery and equipment-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P042	Repairs of ICT equipment-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P043	General Cleaning of vehicle airconditioning units	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P044	Repair of vehicle airconditioning units-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	20,000.00	20,000.00	-	
P045	Preventive maintenance of COA XI vehicles	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	150,000.00	150,000.00	-	
P046	Periodic maintenance of COA XI vehicles	ATFD	No	SVP	Feb- 2024	Feb-24	Feb-24	Feb-24	GOP	150,000.00	150,000.00	-	
P047	Repair and maintenance of motor vehicles-as the need arises	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	50,000.00	50,000.00	-	
P048	Repair and maintenance of motor vehicles-emergency	ATFD	No	Shopping A	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	75,000.00	75,000.00	-	
P049	Procurement of vehicle tires, batteries and accessories	ATFD	No	Shopping B	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	100,000.00	100,000.00	-	
P050	Procurement of vehicle spare parts-emergency	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	20,000.00	20,000.00	-	
P051	Job estimate for the repairs of airconditioning units of vehicle	ATFD	No	SVP	w/in 2024	w/in 2024	w/in 2024	w/in 2024	GOP	5,000.00	5,000.00	-	
General Services													
P052	Janitorial services for CY 2024	ATFD	Yes	Public Bidding	Jan-24	Jan-24	Jan-24	Jan-24	GOP	821,413.00	821,413.00	-	contract/includes off-budgetary funds
P053	Security Services for CY 2024	ATFD	Yes	Public Bidding	Jan-24	Jan-24	Jan-24	Jan-24	GOP	3,155,757.00	3,155,757.00	-	subject to renewal of contract
Other Expenses													
P054	Webinar platform	ATFD	No	Direct Retail Purchase of Online Subscriptions	Jan-24	Jan-24	Jan-24	Jan-24	GOP	10,000.00	10,000.00	-	

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P055	Meals and snacks for various meetings (BAC/RSPB meetings and other meetings)	ATFD	No	NP-SVP	Jan-24	Jan-24	Jan-24	Jan-24	GOP	400,000.00	400,000.00	-	Includes Off-budgetary funds
TOTAL										13,498,348.00			
Add: 10% Additional Provision for Inflation										1,349,834.80			
Grand Total										14,848,182.80			

Prepared by:


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