

ANNUAL PROCUREMENT PLAN - NON-CSE FOR CY 2023
(Updated 1st Semester 2023)

Department/Bureau/Agency: **COMMISSION ON AUDIT, REGIONAL OFFICE NO. XI**
Davao Region, Davao City

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Fund	Estimated Budget (Php)			Remarks
					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Travelling Expenses-Local													
100000100001000	Plane Tickets	All Sector	No	Direct Retail Purchase of Plane	Within the Calendar Year 2023				GoP	200,000.00	200,000.00	-	
B. Training Expenses													
100000100001000	Meals and snacks for Local, National and Corporate seminars-quarterly	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	609,000.00	609,000.00	-	
100000100001000	Catering Services with Venue (AM/PM Snacks and Lunch) for the conduct of seminar on HFTSK for Davao Oriental, Davao del Sur and Davao Occidental on April and May 2023	RTU-ATFD	No	Public Bidding	March 17, 2023	April 5, 2023	April 21, 2023	April 28, 2023	GoP	1,347,450.00	1,347,450.00	-	Off-budgetary Funds
100000100001000	Catering services (AM/PM Snacks and Lunch) for the conduct of customized seminar on Appraisal and Disposal of Government	RTU-ATFD	No	Negotiated Procurement-Small Value Procurement	March 13, 2023	April 3, 2023	April 5, 2023	April 12, 2023	GoP	59,000.00	59,000.00	-	Off-budgetary Funds
100000100001000	Catering services (AM/PM Snacks and Lunch) for the conduct of various seminars(Customized seminar on Accounting for Non-	RTU-ATFD	No	Negotiated Procurement-Small Value Procurement	August 2, 2023	August 9, 2023	August 16, 2023	August 23, 2023	GoP	332,500.00	332,500.00	-	Off-budgetary Funds
100000100001000	Catering Services for seminars to be conducted for COAnS and non-COAnS-supplemental budget	RTU-ATFD	No	Negotiated Procurement-Small Value Procurement	August 2, 2023	August 9, 2023	August 16, 2023	August 23, 2023	GoP	899,400.00	899,400.00	-	Off-budgetary Funds/RAF
100000100001000	Procurement of various manuals for Appraisal and Disposal of Government Properties, Cash Management and Control System,	RTU-ATFD	No	Negotiated Procurement-Agency to Agency	April 13, 2023	NA	April 26, 2023	May 7, 2023	GoP	19,100.00	19,100.00	-	Off-budgetary Funds PR No. 2023-04-079
100000100001000	Freight for the various manuals and Official Receipts	RTU-ATFD	No	Negotiated Procurement-SVP	April 13, 2023	April 20 2023	April 26, 2023	May 7, 2023	GoP	37,500.00	37,500.00	-	Off-budgetary Funds PR No. 2023-04-079
100000100001000	Procurement of various supplies for COA activities and seminars	ATFD	No	PS, Shopping B, Shopping A	Within the Calendar Year 2023				GoP	50,000.00	50,000.00	-	
100000100001000	Meals and snacks of participants and Resource persons during Protective Security Protection Availment Seminar	ATFD	No	NP-SVP	01/04/2023	01/06/2023	01/09/2023		GoP	50,000.00	50,000.00	-	
C. Supplies and Materials Expenses, and Semi-Expendable supplies													

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Procurement of commonly used supplies and other supplies non-PS-1st quarter/after PS	All Sector	No	Shopping B/Public Bidding	Within the 1st quarter of CY 2023				GoP	1,108,646.60	1,108,646.60	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of Photocopier and Mimeographing Machine consumables	ATFD	No	Direct Contracting	Within the 1st quarter of CY 2023				GoP	553,960.00	553,960.00	-	Off-Budgetary Funds
100000100001000	Procurement of other Supplies and materials/Building Maintenance Supplies(10 led tubes 18 watts)	ATFD	No	Shopping B	Within the 1st quarter of CY 2023				GoP	4,000.00	4,000.00	-	Off-Budgetary Funds
100000100001000	Procurement of other Supplies and materials/Building Maintenance Supplies(PPR and hose for Water Purifier connection)	ATFD	No	Shopping B	Within the 1st quarter of CY 2023				GoP	1,130.00	1,130.00	-	Off-Budgetary Funds
100000100001000	Procurement of other Supplies and materials/Building Maintenance Supplies(100 led tubes daylight 18 watts)	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	40,000.00	40,000.00	-	Off-Budgetary Funds
100000100001000	Procurement of Accountable supplies-Bank Checks(MDS)	ATFD	No	Agency to Agency	Within the 1st quarter of CY 2023				GoP	14,205.00	14,205.00	-	Off-Budgetary Funds
100000100001000	Procurement of Semi-Expendable Equipment for the 1st quarter	All Sector	No	Shopping B/Public Bidding	Within the 1st quarter of CY 2023				GoP	580,360.00	580,360.00	-	Off-Budgetary Funds
100000100001000	Procurement of commonly used supplies and other supplies non-PS-2nd quarter	All Sector	No	Shopping B	Within the 2nd quarter of CY 2023				GoP	211,354.00	211,354.00	-	includes IGF and BTI Off-Budgetary Funds
	Procurement of commonly used supplies and other supplies after-PS-2nd quarter	All Sector	No	Shopping B	Within the 2nd quarter of CY 2023				GoP	288,831.00	288,831.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of Semi-Expendable Equipment for the 2nd quarter	All Sector	No	Shopping B	Within the 2nd quarter of CY 2023				GoP	44,900.00	44,900.00	-	

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Procurement of commonly used supplies and other supplies non-PS-unforseen	All Sector	No	Shopping A/Shopping B	Within the Calendar Year 2023				GoP	250,000.00	250,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of commonly used supplies and other supplies(8 ports (10/100/1000mbps)Gigabit Desktop Switch)	All Sector	No	Shopping B	Within the Calendar Year 2023				GoP	3,600.00	3,600.00	-	Off-Budgetary Funds
100000100001000	Procurement of semi-expendable machinery, equipment and furniture and fixtures-1st quarter	All Sector	No	Shopping B/ Public Bidding	Within the 1st quarter of CY 2023				GoP	181,400.00	181,400.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of semi-expendable machinery, equipment and furniture and fixtures-2nd quarter	All Sector	No	Shopping B/ NP-SVP	Within the 2nd quarter of CY 2023				GoP	46,000.00	46,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of semi-expendable machinery, equipment and furniture and fixtures-3rd quarter	All Sector	No	Shopping B/ NP-SVP	Within the 3rd quarter of CY 2023				GoP	150,000.00	150,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of semi-expendable machinery, equipment and furniture and fixtures-4th quarter	All Sector	No	Shopping B/ NP-SVP	Within the 4th quarter of CY 2023				GoP	150,000.00	150,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of semi-expendable machinery, equipment and furniture and fixtures-emergency	All Sector	No	Shopping A/Shopping B	Within the Calendar Year 2023				GoP	100,000.00	100,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of medicine-1st quarter	All Sector	No	Shopping B	Within the 1st quarter of CY 2023				GoP	5,000.00	5,000.00	-	
100000100001000	Procurement of medicine-2nd quarter	All Sector	No	Shopping B	Within the 2nd quarter of CY 2023				GoP	5,000.00	5,000.00	-	
100000100001000	Procurement of medicine-3rd quarter	All Sector	No	Shopping B	Within the 3rd quarter of CY 2023				GoP	5,000.00	5,000.00	-	
100000100001000	Procurement of medicine-4th quarter	All Sector	No	Shopping B	Within the 4th quarter of CY 2023				GoP	5,000.00	5,000.00	-	
100000100001000	Procurement of 2pcs dual channel wireless lape	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	99,000.00	99,000.00	-	BTI, Off Budgetary Funds

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					Ads/post of IB/REI	Sub-open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Accountable Forms for CY 2023 (ORs and Checks)	ATFD	No	Agency to Agency	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	Procurement of various furniture and fixtures-semi-expendable	All Sector	No	Public Bidding	April 17, 2023	May 2, 2023	June 2, 2023	June 16, 2023	GoP	2,120,000.00	2,120,000.00	-	Savings from NFT 2022-082
100000100001000	Procurement of Proposed repainting of gate, fence, guardhouse, bus garage, powerhouse and pumphouse	ATFD	No	NP-Small Value Procurement	April 5, 2023	April 19, 2023	April 26, 2023	May 3, 2023	GoP	604,069.90	604,069.90	-	Savings from NFT 2022-082
100000100001000	Procurement of T-shirts for COA Anniversary	All Sector	No	Negotiated Procurement-SVP	April 13, 2023	April 20, 2023	April 21, 2023	April 21, 2023	GoP	164,500.00	164,500.00	-	Supplemental Budget from CO
D. Fuel, Oil, and Lubricant													
100000100001000	Procurement of fuel, oil and lubricants	All Sector	No	Direct Retail Purchase of POL	Within the 1st quarter of CY 2023				Gop	630,000.00	630,000.00	-	includes IGF and BTI Off-Budgetary Funds
100000100001000	Procurement of fuel, oil and lubricants	All Sector	No	Direct Contracting	Within the 1st quarter of CY 2023				Gop	100,000.00	100,000.00	-	
E. Communication Expenses													
100000100001000	Procurement of courier services for CY 2023	All Sector	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	200,000.00	200,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	Procurement of telephone and internet services for CY 2023	All Sector	No	Renewal of Contract	Within the 1st quarter of CY 2023				GoP	1,338,000.00	1,338,000.00	-	includes NFT for PSAOs
F. Repairs and Maintenance													
Building and Other Structures													
100000100001000	Procurement of termite pest control	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	200,000.00	200,000.00	-	
100000100001000	RM of Building and Other Structures-as the need arises	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	200,000.00	200,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	RM of Building and Other Structures-emergency	ATFD	No	Shopping A	Within the Calendar Year 2023				GoP	150,000.00	150,000.00	-	includes BTI Off-Budgetary Funds
Machinery, Equipment, and Furniture and Fixtures													
100000100001000	Preventive Maintenance of Generator Set for CY 2023	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	120,000.00	120,000.00	-	

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100000100001000	Repairs of Generator Set	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	50,000.00	50,000.00	-	As the need arises
100000100001000	Preventive Maintenance of Elevator	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	75,000.00	75,000.00	-	
100000100001000	Repairs of Elevator-as the need arises/emergency	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	50,000.00	50,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	General Cleaning of airconditioning units	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	266,000.00	266,000.00	-	includes BTI Off-Budgetary Funds NFT for PSAO
100000100001000	Job estimate for the repairs of airconditioning units	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	Repairs of airconditioning units-as the need arises/emergency	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	75,000.00	75,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	Repairs of furniture and fixtures	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	As the need arises/Emergency
100000100001000	Repairs of Machinery and Equipment	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	75,000.00	75,000.00	-	As the need arises/Emergency
100000100001000	Repairs of and maintenance of ICT Equipment(replacement of defective switch-Server rack	ATFD	No	NP-SVP/Shopping A	Within the 1st quarter of CY 2023				GoP	80,000.00	80,000.00	-	Off-Budgetary Funds
	Transportation Equipment												
100000100001000	General Cleaning of vehicle airconditioning units	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	30,000.00	30,000.00	-	
100000100001000	Repair of vehicle airconditioning units	ATFD	No	NP-SVP/Shopping A	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	As the need arises/emergency
100000100001000	Preventive Maintenance of Vehicles-i.e Change Oil, Change Tires, etc.	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	75,000.00	75,000.00	-	
100000100001000	Periodic Maintenance of vehicles	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	50,000.00	50,000.00	-	
100000100001000	Repairs and maintenance of motor vehicles	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	300,000.00	300,000.00	-	As the need arises
100000100001000	Repairs and maintenance of motor vehicles-emergency repair/as the need arises	ATFD	No	Shopping A	Within the Calendar Year 2023				GoP	50,000.00	50,000.00	-	

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100000100001000	Procurement of vehicle parts and other accessories-emergency	ATFD	No	Shopping A	Within the Calendar Year 2023				GoP	30,000.00	30,000.00	-	
100000100001000	Procurement of vehicle tires, battery and accessories	ATFD	No	Shopping B	Within the Calendar Year 2023				GoP	60,000.00	60,000.00	-	
100000100001000	Job estimate for the repair of vehicles	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	15,000.00	15,000.00	-	
G. General Services													
100000100001000	Janitorial Services	ATFD	Yes	Public Bidding	Within the 4th quarter of CY 2022				GoP	888,100.00	888,100.00	-	includes Off-budgetary funds
100000100001000	Security Services	ATFD	Yes	Public Bidding	Within the 4th quarter of CY 2022				GoP	3,602,000.00	3,602,000.00	-	includes PSAOs
100000100001000	Procurement of Security Services for six months	RTU-ATFD	No	Public Bidding	April 26, 2023	May 10, 2023	May 24, 2023	June 7, 2023	GoP	2,716,148.03	2,716,148.03	-	NFT No. 2023-10015 dated January 30, 2023
H. Utility Expenses													
	Water consumption	ATFD	No	Direct Contracting	Within the 1st quarter of CY 2023				GoP	27,000.00	27,000.00	-	
	Electric consumption	ATFD	No	Direct Contracting	Within the 1st quarter of CY 2023				GoP	1,142,000.00	1,142,000.00	-	
I. Other Expenses													
100000100001000	Renewal of webinar platform	ATFD	No	Direct Retail Purchase of Online Subscriptions	Within the 1st quarter of CY 2023				GoP	50,000.00	50,000.00	-	includes BTI Off-Budgetary Funds
100000100001000	Cloud based communication	ATFD	No	NP-SVP	Within the 2nd quarter of CY 2023				GoP	10,000.00	10,000.00	-	
100000100001000	Soft/Hardbound services	CGAS	No	NP-SVP	Within the 2nd quarter of CY 2023				GoP	30,000.00	30,000.00	-	IGF-Off-Budgetary Funds
100000100001000	Procurement of tarpaulins for various activities and posting requirements	ATFD	No	NP-SVP	Within the Calendar Year 2023				GoP	10,000.00	10,000.00	-	
100000100001000	Meals and Snacks for various meetings (BAC monthly/Other meetings as needed)	ATFS	No	Direct Contracting	Within the Calendar Year 2023				GoP	200,000.00	200,000.00	-	
100000100001000	Procurement of Laundry Services	ATFD	No	NP-SVP	Within the 1st quarter of CY 2023				GoP	205,000.00	205,000.00	-	BTI, Off0Budgetary Funds

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100000100001000	Procurement of T-shirt for GAD activities-Womens month	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	33,750.00	33,750.00	-	
100000100001000	Procurement of T-shirts for various COA activities	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	75,000.00	75,000.00	-	
100000100001000	Procurement of tokens for various COA activities	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	
100000100001000	Procurement of plaques for various COA activities	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	20,000.00	20,000.00	-	
100000100001000	Procurement of other MOOE-unforseen	All Sector	No	NP-SVP	Within the Calendar Year 2023				GoP	10,000.00	10,000.00	-	
J. Capital Outlay													
100000100001000	Procurement of Proposed Supply and Installation on Concrete Pole with Accessories for PSAO Malita, Davao Occidental	ATFD	No	NP-Small Value Procurement	March 31, 2023	April 11, 2023	April 19, 2023	April 26, 2023	GoP	126,149.37	-	126,149.37	SARO No. 2019-0015
100000100001000	Procurement of 24Nodes Local Area Network Cabling with Equipment Installation and Configurion	ATFD	No	NP-2nd Failure of Bidding/SVP	Within the 1st quarter of CY 2023				GoP	1,065,685.00	-	1,065,685.00	NFT from CO, CY 2022
100000100001000	Procurement of ICT and accessories and Furniture and Fixtures for RTU and Dormitory	ATFD	No	NP-2nd Failure of Bidding/SVP	Within the 1st quarter of CY 2023				GoP	834,641.00	489,000.00	345,641.00	BTI, Off0Budgetary Funds
100000100001000	Procurement of paging system control, airconditioning unit, projector and motorized screen, laptop , document camera, microphone foam, SSD, HDMI and switcher splitter for RTU	ATFD	No	Public Bidding	Within the 2nd semester of CY 2023				GoP	2,091,000.00	46,000.00	2,045,000.00	With authority to utilize Training Fund
100000100001000	Procurement of window air-conditioning units, heavy duty washing machine and linens for Dormitory Fund	ATFD	No	Public Bidding	Within the 2nd semester of CY 2023				GoP	567,458.00	567,458.00	-	With authority to utilize Dormitory Fund

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100000100001000	Labor and materials for the conversion of middle room of three to a comfort room to be used by occupants of the common rooms in the 3rd quarter of Tahanan sa COA XI	ATFD	No	NP-SVP	Within the 2nd semester of CY 2023				GoP	350,000.00	350,000.00	-	With authority to utilize Training Fund
100000100001000	Procurement of one (1) motor vehicle	ATFD	No	Public Bidding	Within the Calendar Year 2023				GoP	2,600,000.00	-	2,600,000.00	
TOTAL									31,312,837.90				
Add: 10% Additional Provision for Inflation									3,131,283.79				
Grand Total									34,444,121.69				

Prepared by:

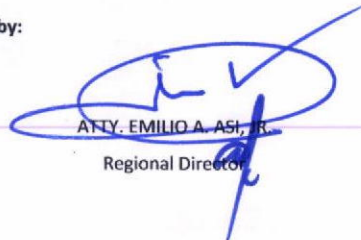
Recommending Approval:

Approved by:


MA. ROLYNDAB. MANONGAS
BAC Head Secretariat


MA. CRISTINA F. DE CASTRO
Budget Officer


ENGR. ARIEL A. LAGMAY
BAC Chairperson


ATTY. EMILIO A. ASI, JR.
Regional Director